FULL NAME

**Job Title**

(Location)

*About you, special skills, personality traits, things that set you apart from the competition ie: Compassionate and reliable nanny with 10 years of experience providing nurturing care to children of all ages. Skilled in creating engaging, developmentally appropriate activities, preparing nutritious meals, and maintaining a structured yet fun environment. Known for a patient and warm personality, strong communication with parents, and the ability to multitask effectively. Passionate about fostering creativity through arts and crafts, outdoor adventures, and educational play. Certified in CPR and first aid, with a keen eye for safety and child well-being.*

**QUALIFICATIONS**

*These are examples, please provide your own:*

* Over 10 years of professional nanny experience
* Experience working with multiples
* Experience caring for children with special needs
* Five years of classroom experience teaching grades Pre-K 12
* Fluent in Spanish

**EXPERIENCE**

**The A Family**  **March 2023 – Current**

Full-Time Nanny New York, NY

Ages of Children at hire: 1yr Boy & 4yr Girl

Schedule: Monday-Friday 7am-7pm

Job Duties:

* Support a healthy childhood by enforcing good habits, chores, and reward systems per the parents’ wishes
* Cook, clean, do errands, light laundry
* Use the family car to transport children to activities
* Miscellaneous tasks that contribute to an efficient, fun, safe, and enjoyable home environment
* Provided a stimulating environment to enhance the children’s basic development skills
* Manage and coordinate activity schedule
* Travel with the family domestically and internationally and spent Summers away

Reason for Leaving: Youngest child began daycare, and the family no longer needed full-time care

**Family Name**  **Dates Worked**

Position Location of the Home

Ages of Children at hire: xyz

Schedule: xyz

Job Duties:

* One
* Two
* Three
* Four

Reason for Leaving: xyz

**Family Name**  **Dates Worked**

Position Location of the Home

Ages of Children at hire: xyz

Schedule: xyz

Job Duties:

* One
* Two
* Three
* Four

Reason for Leaving: xyz

*Continue this for all positions worked spanning the past ten years*

**EDUCATION**

**Institution Name**  **Years Attended**

Degree of Study Degree Received

* Any pertinent details like groups organized or led, special programs like study abroad, memberships, mentions of honors, etc.

**CERTIFICATIONS**

* CPR
* Newborn Care Training
* First Aid
* Etc.