FULL NAME

**Job Title**

(Location)

*About you, special skills, personality traits, things that set you apart from the competition ie:*

*Passionate and detail-oriented private chef with extensive experience crafting high-quality, personalized meals in a variety of home environments. Skilled in menu planning, meal prep, and accommodating dietary restrictions while maintaining exceptional standards of taste, nutrition, and presentation. Known for creativity, reliability, and the ability to adapt to individual preferences and routines. Adept at managing kitchen operations efficiently, sourcing fresh ingredients, and maintaining a spotless, well-organized workspace. Committed to creating memorable dining experiences through professionalism, discretion, and a genuine love for food.*

**QUALIFICATIONS**

*These are examples, please provide your own;*

* Menu planning and nutritional meal prep
* Expertise in a variety of cuisines and cooking techniques
* Accommodating special diets (gluten-free, dairy-free, vegetarian, etc.)
* Food sourcing, budgeting, and inventory management
* Maintaining a clean, organized, and compliant kitchen

**EXPERIENCE**

**The A Family**  **March 2023 – Current**

Full-Time Chef New York, NY

Number of Family Members: 2 Adults, 2 Children

Schedule: Monday-Friday 7am-7pm

Job Duties:

* Design and prepare personalized, seasonal menus that align with dietary preferences and nutritional goals.
* Source premium, organic, and specialty ingredients while managing kitchen inventory and budgets.
* Prepare and serve daily meals and special event menus with attention to presentation and fine dining standards.
* Maintain a spotless, professional-grade kitchen, adhering to health, safety, and sanitation protocols.
* Work discreetly and collaboratively with household staff, ensuring seamless service and confidentiality.

Reason for Leaving: The family downsized and no longer needed full-time help

**Family Name**  **Dates Worked**

Position Location of the Home

Number of Family Members: xyz

Schedule: xyz

Job Duties:

* One
* Two
* Three
* Four

Reason for Leaving: xyz

**Family Name**  **Dates Worked**

Position Location of the Home

Number of Family Members: xyz

Schedule: xyz

Job Duties:

* One
* Two
* Three
* Four

Reason for Leaving: xyz

*Continue this for all positions worked spanning the past ten years*

**EDUCATION**

**Institution Name**  **Years Attended**

Degree of Study Degree Received

* Any pertinent details like groups organized or led, special programs like study abroad, memberships, mentions of honors, etc.

**CERTIFICATIONS**

* ServSafe Certification
* Certified Personal Chef (CPC) – through the Personal Chef Association (USPCA)

*Attaching additional pages of sample menus and/or food images would be most ideal*